

**ADMINISTRATIVE SERVICES BRANCH
ASSISTANT EXECUTIVE OFFICER REPORT**

(Attachment – Item 12)

SUBJECT	DATE OF ASSIGNMENT	STATUS
Enterprise Transition Management (ETM) Project	Ongoing	<ul style="list-style-type: none"> • The Enterprise Transition Management Project has begun activities to transition the CalPERS employees to a new business environment (PSR Project). These activities are in the areas of training, skill assessments, organization design and communication. These are collaborative efforts with the PSR project. • The ETM Project recently completed several focus groups with CalPERS management and staff on the topics of awareness of the PSR and ETM Projects and the desired mechanisms for communication. • Executive interviews were held with CalPERS Leadership to develop and create guiding principles for the CalPERS organization which will be used in the creation of a conceptual organization design structure to support a new business environment as a result of the PSR system.
Business Continuity	Ongoing	<ul style="list-style-type: none"> • On September 13 the Executive Office and the Emergency Operations Teams conducted CalPERS' annual recovery exercise. The teams performed well and opportunities to further improve CalPERS' recovery plans were identified. Staff are now preparing the after-action evaluation reports. • CalPERS submitted its updated Continuity of Operations/Continuity of Government plan to the State and Consumer Services Agency.
Three-Year Business Plan and Annual Plan Status	In Progress	<ul style="list-style-type: none"> • New objectives for the 2008-11 Three-Year Business Plan are still under development. The final plan will be presented at the February 2008 meeting. Status updates for the objectives in the current Three-Year Business Plan will be presented at the December Finance Committee. • The 2008-09 Annual planning process was completed in October and requests for resources are now in the budget planning process. These requests will be presented to the Board for first reading in March 2008.